

THATCHAM TOWN COUNCIL
Minutes of a meeting of the
Recreation and Amenities Committee
held on Monday 18th February 2019 at 7pm
in the Council Chamber, Brownsfield Road, Thattham

Present: Councillor Steve Ardagh-Walter (Chairman)
 Councillors Dominic Boeck, Jason Collis and Sheila Ellison.

In attendance: Naomi Mildenhall (Services Manager)
 Councillor Richard Crumly
 1 member of the press (Newbury Weekly News)

RA/2019/01 APOLOGIES FOR ABSENCE

There were no apologies for absence received.

RA/2019/02 DECLARATIONS OF INTEREST

There were no declarations of interest.

RA/2019/03 MINUTES

RESOLVED

that the Minutes of the meeting held on 17th December 2018, having been previously circulated, be taken as read and signed as a correct record of the proceedings.

RA/2019/04 MATTERS ARISING FROM PREVIOUS MEETING

There were no matters arising.

RA/2019/05 BROADWAY TOILET REFURBISHMENT – PROJECT MANAGEMENT

Committee received a report from the Town Clerk regarding project management of refurbishment of the public toilets in Thattham Broadway including three quotes from project Management Consultants.

RESOLVED

to appoint Consultant A (Mursell&Co) and that the principle of the budget be established and presented to Full Council for authorisation.

RA/2019/06 BURDWOOD COMMUNITY CENTRE – WINDOWS & DOORS

Committee received details of three quotes for the replacement of windows and doors at Burdwood Community Centre, due to degradation of existing windows and doors.

RESOLVED

to recommend to Full Council that contractor A (Castle Windows) be contracted, at a total cost of £11,820.00 to be funded from Rolling Capital.

RA/2019/07 FEES AND CHARGES – MARKET

Committee considered a report from the Services Manager detailing proposed Market fees and charges for 2019-20.

RESOLVED

to agree an increase of 3% (£8.75 per pitch 88p per foot over 10') in line with the increase to other services of the Town Council agreed by Committee on the 17th December 2018 (RA/2018/109).

RA/2019/08 OUTREACH YOUTH WORKERS REPORT

Committee received a report detailing the activities of the Outreach Youth Team for the period July 2018 – December 2018.

RESOLVED

to note the information.

RA/2019/09 INCIDENTS

Committee received a report on incidents of vandalism and anti-social behaviour logged by the Town Council during the period 11th December 2018 to 13th February 2019.

RESOLVED

to note the report.

RA/2019/10 BUDGET / EXPENDITURE COSTS

a) Committee received details of proposed BACS and cheque payments from the Imprest account (appendix i to these Minutes).

RESOLVED to approve the list of payments and that Councillors Boeck and Ellison be appointed to sign the cheques and endorse the relevant documentation.

b) Committee received details of income and expenditure costs against this Committee's budget for the year to date (appendix ii to these Minutes).

RESOLVED to note the information.

RA/2019/11 REPORTS BY TOWN COUNCIL APPOINTEES

Members noted the following verbal reports from Town Council appointees:

- **Henwick Worthy Joint Management Committee**
Councillor Ardagh-Walter reported that the last meeting was inquorate as no Town Council representatives were in attendance.
- **The Thatcham (Old Bluecoats School) Charity**
Following listed building consent from West Berkshire Planning, the Trustee was moving forward with the grilles on the north windows and the installation of CCTV.
- **Thatcham Memorial Hall & Playing Fields Foundation**
Councillor Gregory reported that the Foundation were spending further funds on maintenance of the grounds and that a new grounds maintenance contractor had been appointed. Strategically they were developing an investment policy and hoped that for the 2019-2020 financial year a budget would be introduced to monitor financial performance more closely.

There being no further business the Chairman declared the meeting closed at 7.54pm.

Signed: _____ Date: _____