



Thatcham Town Council

Town Clerk: Ms Mel Alexander

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To: All Members of the Recreation and Amenities Committee (11 Members)

Councillor Steve Ardagh-Walter (Chairman)
Councillor Dominic Boeck
Councillor Jeff Brooks
Councillor Dan Carter
Councillor John Chelliah
Councillor Jason Collis
Councillor Rob Denton-Powell (Vice-Chairman)
Councillor Lee Dillon
Councillor Sheila Ellison
Councillor Julie Goode
Councillor Anne Johnson

To: Other Members for information

Date: 13th June 2018

Dear Councillor,

You are hereby invited to attend a meeting of the **Recreation and Amenities Committee**, to be held on **Monday 18th June 2018 at 6.30pm** in the Council Chamber, Council Offices, Brownsfield Road, Thatcham for the purpose of transacting the following business.

If you are unable to attend please inform the Office and appoint a substitute to attend in your place.

Yours sincerely,

Mel Alexander (Ms.)
Town Clerk

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive apologies for absence.
- 2. DECLARATIONS OF INTEREST**
To receive from Members, in respect of any items included on the agenda for this meeting, declaration of any personal, disclosable pecuniary or other interests in line with the Town Council's Code of Conduct.
- 3. MINUTES**
To take as read and confirm as accurate the Minutes of the meetings held on 14th May 2018 and 21st May 2018 (enclosed).

4. MATTERS ARISING FROM PREVIOUS MEETING

- (a) Clerk's Report
- (b) Other Matters

5. GREENHAM & CROOKHAM COMMON COMMISSION

To receive and consider a request from Greenham & Crookham Commons Commission for an annual contribution of £500 for a period of 3 years (enclosed). Mr Paul Hendry, West Berkshire Council, Countryside Manager will be in attendance to answer questions as requested at a previous meeting of this Committee (RA/2018/24)

6. REVISED TERMS OF REFERENCE

To note the revised Terms of Reference for the Recreation and Amenities Committee, as approved at Full Council on 21st May 2018:

- To exercise all functions of the Council in respect of open spaces, recreation grounds, play areas, village greens, shelters, allotments, public rights of way, burial ground and the parish churchyard, public conveniences, footway lighting, street furniture, environmental services, town market and public property in the ownership or control of the Council.
- To oversee the management of properties owned by Thatcham Town Council and leased or licenced to external organisations.
- To purchase/lease and maintain such vehicles and equipment as may be required to carry out the Council's duties in connection with the facilities under the control of the Committee.
- To monitor all matters relating to leases and bye-laws in connection with the facilities under the control of the Committee.
- To have joint management functions in respect of Henwick Worthy Sports Ground and joint advisory functions in respect of Kennet Leisure Centre.
- To consider matters relating to the acquisition of land or buildings for recreational, burial or related purposes and make recommendations to Full Council.
- To engage with West Berkshire Council to ensure s106 Developers' Contributions and Community Infrastructure Levy funds for Thatcham are allocated to meet the needs of the town.
- To consider matters relating to environmental protection and enhancement.
- To work with town centre businesses and other agencies to enhance and promote Thatcham town centre.
- To consider and respond to consultation documents when the appropriate scheduled Committee is not within the given timeframe to meet the deadline.

7. WORKING PARTY TERMS OF REFERENCE AND APPOINTMENTS 2018/19

To agree terms of reference and appoint Members to serve on Working Parties appointed by this Committee for the municipal year 2018/19 (enclosed).

8. HERITAGE WORKING PARTY

a) To receive and consider adoption of the Minutes of the Heritage Working Party meeting held on 13th June 2018 (to follow), along with any recommendations contained therein.

b) To receive and consider adoption of the following draft documents from the Heritage Working Party regarding the commemorative plaque scheme (enclosed):

1. Project Outline
2. Submission Pack
3. Maintenance Schedule

9. SIEGECROSS PUBLIC OPEN SPACE

To receive and consider a draft Wayleaves agreement between Thatcham Town Council and Southern Electric Power Distribution (SEPD) granting SEPD permission to install cables associated with the creation of a new cycleway through Seigecross public open space, part relocated from its current position due to the flood alleviation works (enclosed).

10. THE PRIORY – DAMAGED BOUNDARY WALL

To receive and consider a report from the Town Clerk regarding damage to The Priory boundary wall, adjacent to The Hub (enclosed).

11. COMMUNITY PROJECT FUNDING APPLICATION

To receive and consider an application from Councillor Dan Carter for funding from the Community Project Fund to purchase community litter picking equipment (to follow).

12. INCIDENTS

To receive and consider a report on incidents of vandalism and anti-social behaviour logged by the Town Council during May 2018 (enclosed).

13. HENWICK WORTHY JOINT MANAGEMENT COMMITTEE

a) To receive and note the draft Minutes of the Henwick Worthy JMC meeting held on 12th June 2018 (to follow).

b) To receive and consider a report from the Town Clerk regarding concerns over the management arrangements relating to Henwick Worthy Sports Ground (to follow).

c) To receive and consider a request from West Berkshire Council to surrender the Lease for the Caretakers premises at Henwick Worthy Sports Ground (enclosed) (this item was deferred from the last meeting of this Committee (RA/2018/44)

14. BUDGET / EXPENDITURE COSTS

a) To receive and approve details of payments due since 1st May 2018 (to follow) and agree two signatories from Councillors Boeck, Cole, E Crumly, R Crumly, Dillon and Ellison.

b) To receive and note income and expenditure costs against this Committee's budget for the period April and May 2018 (to follow).

15. REPORTS BY TOWN COUNCIL APPOINTEES

To receive reports from Town Council Appointees on the following outside bodies:

Outside Body	Appointee	Outside Body	Appointee
Friends of Thatcham Library	Cllr. Jan Cover	Thatcham Dementia Friendly Community Forum	Cllr. Sheila Ellison
Henwick Worthy Joint Management Committee	Cllr. Jeff Brooks Cllr. Jason Collis Cllr. Lee Dillon	Thatcham Memorial Hall & Playing Fields Foundation	Cllr. Mike Cole Cllr. Rob Denton-Powell Cllr. Nathan Gregory
Kennet Leisure Centre Joint Advisory Committee	Cllr. Jason Collis Cllr. Ellen Crumly Cllr. Anne Johnson	Thatcham Parish Hall Management Committee	Cllr. Jason Collis Cllr. Jan Cover Vacancy
The Thatcham (Old Bluecoat School) Charity	Cllr. Nathan Gregory	Thatcham Town Cricket Club Committee	Cllr. Dan Carter
Thatcham Allotment Gardening Club	Cllr. Jason Collis		