

**THATCHAM TOWN COUNCIL**  
**Minutes of a Meeting of the**  
**Events Committee**  
**held on Monday 19<sup>th</sup> September 2018 at 6.30pm**  
**in the Council Chamber, Brownsfield Road, Thatcham**

Present: Councillor Jan Cover (Chairman)  
 Councillors Mike Cole, Jason Collis, Ellen Crumly, Richard Crumly and  
 Nathan Gregory

In attendance: Jennie Currie (Community & Civic Manager)  
 1 member of the press (Newbury Weekly News)

**EV/2018/17 APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**EV/2018/18 DECLARATIONS OF INTEREST**

Councillors Cole, Gregory and Collis declared non-pecuniary interests as members of a number of community organisations involved in the events to be discussed.

**EV/2018/19 MINUTES**

**RESOLVED**

that the Minutes of the meeting held on 11<sup>th</sup> June 2018, having been previously circulated, be taken as read and signed as a correct record of the proceedings.

**EV/2018/20 MATTERS ARISING**

**a) Clerk's Report**

It was reported that following three attempts to rearrange the date of the *Untold Stories of the Great War* event, Officers had been unable to secure enough volunteers to hold the event and had been forced to cancel. Officers were continuing to work on finalising the publication of the research that had been completed for the event.

**b) Other Matters**

There were no other matters arising.

**EV/2018/21 THATCHAM FAMILY FUN DAY**

**a) Stallholder attendance and pitch fees**

A report from the clerk was circulated detailing the stallholder attendance and pitch fees at the Thatcham Family Fun Days from 2016-2018. Councillor Cole proposed that charitable organisations should be exempt for pitch fees but this motion was not seconded.  
**RESOLVED** to note the report.

**b) Review of the 2018 event**

A report from the clerk was circulated reviewing the Thatcham Family Fun Day held on Sunday 24<sup>th</sup> June 2018.  
**RESOLVED** to thank the Officers involved in the event and to note the report.

**EV/2018/22 UNITED SERVICE OF REMEMBRANCE**

A report from the clerk was circulated reviewing the United Service of Remembrance held on Sunday 15<sup>th</sup> July 2018. Members were asked to consider introducing more non-religious items to the service.

**RESOLVED** to note the report and that additional non-religious poems and songs should be included in future services.

**Events Committee**  
**19<sup>th</sup> September 2018**

**EV/2018/23 FUN ON THE BROADWAY**

A report from the Community & Civic Administrative Officer was circulated reviewing the Fun on The Broadway event held on Thursday 30<sup>th</sup> August 2018.

**RESOLVED** to thank the Officers involved in the event and to note the report.

**EV/2018/24 THATCHAM FESTIVAL**

The clerk gave a verbal report updating the Committee on the 2018 Thatcham Festival. The programme was discussed and a number of new activities were highlighted. The clerk explained that there would be a pop-up box office at the Market on Friday 5<sup>th</sup> and 12<sup>th</sup> October. The clerk requested that Members attend events and provide feedback.

**RESOLVED** to note the report.

**EV/2018/25 REMEMBRANCE SUNDAY PARADE**

The clerk gave a verbal report updating the Committee on the 2018 Remembrance Sunday Parade, Sunday 11<sup>th</sup> November, from 10.30am. The clerk explained that there had been a planning meeting held on Wednesday 12<sup>th</sup> September for the organisations taking part in the parade and that there were no major changes to the 2017 event. It was confirmed that during the Service at the War Memorial, Councillor Gregory, as Chairman of the Thatcham Memorial Hall & Playing Fields Foundation, would read the names of servicemen who would be added to the War Memorial on Saturday 10<sup>th</sup> November.

**RESOLVED** to note the report.

**EV/2018/26 THATCHAM CHRISTMAS LIGHTS SWITCH ON**

The clerk gave a verbal report updating the Committee on the 2018 Christmas Lights Switch On, Friday 7<sup>th</sup> December, from 5pm.

**RESOLVED** to note the report.

**EV/2018/27 PHOTOGRAPHIC IMAGES POLICY**

Members considered a draft Photographic Images Policy.

**RESOLVED** to adopt the Photographic Images Policy, as presented.

**EV/2018/28 MASCOT POLICY**

Members considered a draft Mascot Policy.

**RESOLVED** to adopt the Mascot Policy, as presented.

**EV/2018/29 WW1 WORKING PARTY MINUTES**

Committee received the Minutes of the WW1 Working Party meeting held on the 8<sup>th</sup> August 2018.

**RESOLVED** to adopt the Minutes.

**EV/2018/30 BUDGET/EXPENDITURE COSTS**

Committee received details of income and expenditure costs against this Committee's budget for the year to date. Councillor Gregory requested that a clearer explanation of the total income, expenditure and budgets including the costs across all events be added to this report for future meetings.

**RESOLVED** to note the information.

There being no further business the Chairman declared the meeting closed at 7.30pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_