

To: All Members of the Recreation and Amenities Committee (10 Members)

Councillor Steve Ardagh-Walters
Councillor John Boyd
Councillor Jeff Brooks (Vice-Chairman)
Councillor Jeremy Cottam (Chairman)
Councillor Lourdes Cottam
Councillor Paul Field
Councillor Owen Jeffery
Councillor Mark Lillycrop
Councillor Simon Pike
Councillor Keith Woodhams

To: Other Members for information

Date: 15th May 2019

Dear Councillor,

You are hereby invited to attend a meeting of the **Recreation and Amenities Committee**, to be held on **Monday 20th May 2019** at **7.00pm** in the Council Chamber, Council Offices, Brownsfield Road, Thatcham for the purpose of transacting the following business.

If you are unable to attend please inform the Office and appoint a substitute to attend in your place.

Yours sincerely,



Mel Alexander (Ms.)
Town Clerk

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
To receive apologies for absence.
- 2. DECLARATIONS OF INTEREST**

To receive from Members, in respect of any items included on the agenda for this meeting, declaration of any personal, disclosable pecuniary or other interests in line with the Town Council's Code of Conduct.

- 3. WORKING PARTY TERMS OF REFERENCE AND APPOINTMENTS 2019/20**
To agree terms of reference and appoint Members to serve on Working Parties appointed by this Committee for the municipal year 2019/20 (enclosed).
- 4. HERITAGE WORKING PARTY**
To receive and consider adoption of the Minutes of the Heritage Working Party meeting held on 24th April 2019 (enclosed) along with any recommendations contained therein.
- 5. OLD BLUECOAT SCHOOL**
To receive and consider a request for permission, as landlords, for work on the Old Bluecoat School Mark Thomas will be in attendance to answer any questions (enclosed).
- 6. UNAUTHORISED ENCAMPMENT POLICY REVIEW**
To receive and consider adoption of a draft Unauthorised Encampment Policy (enclosed).
- 7. ENVIRONMENTAL PLAN**
To receive and consider a request from a member of public, submitted to Full Council on 13th May 2019 (FULL/2019/35) and subsequently referred to this Committee, asking that the Town Council "review [its] Council Environmental Plan". The Town Council does not currently have an Environmental Plan and it therefore recommend that, should Committee be minded to pursue this matter, a Working Party be established to prepare a draft Environmental Plan for presentation to a future meeting of this Committee.
- 8. BROADWAY PUBLIC TOILETS**
To receive and note a progress report from the Services Manager outlining refurbishment of the Broadway Public Toilets (enclosed).
- 9. BRADLEY MOORE SQUARE**
To receive and note the financial statement from Deal Varney in respect of No.2 Dunston Park - Frank Hutchings Community Hall (enclosed).
- 10. COMMUNITY PROJECT FUNDING APPLICATION**
To receive and consider an application from Friends of Thatcham Library for funding from the Community Project Fund to purchase liability insurance for the year 2019/20 (enclosed).
- 11. MOORSIDE COMMUNITY CENTRE**
To receive a progress report from the Town Clerk regarding the proposed transfer of Moorside Community Centre from West Berkshire Council to Thatcham Town Council and consider a recommendation from the Town Clerk that a site visit be arranged, prior to further consideration of this proposed transfer.
- 12. INCIDENTS**
To receive and note a report on incidents of vandalism and anti-social behaviour logged by the Town Council between 12th March 2019 and 13th May 2019 (enclosed).
- 13. BUDGET / EXPENDITURE COSTS**
 - a)** To receive and approve proposed BACS and cheque payments from the Imprest account and agree two signatories from Councillors Cole, Crumly and Dillon (to follow).
 - b)** To receive and note the budget report for to this Committee for the year to date (to follow).