

GRAVESTONES & MONUMENTAL INSCRIPTIONS



To request permission from Thatcham Town Council to erect a memorial or add an additional inscription to an existing memorial at London Road Cemetery

Stonemason			
Name of Deceased			
Grave no.		EROB deed	
Coffin / Cremated remains plot?		Parishioner / Non-Parishioner? (at time of death)	

PROPOSED MEMORIAL Sizes, landing, material, inscription etc.

Full height		Width		Thickness	
Horizontal landing:		Front-to-back		Width	
Vase dimensions:					
Inscription					
Sketch, if applicable					

PLEASE READ: I agree that I have read and understand Thatcham Town Council's Privacy Notice. I agree by signing below that Thatcham Town Council may process my personal information for providing information and corresponding with me. I have the right to request modification of the information that is kept on record.

Signature of the EROB owner	
Please print full name and address	
Date	

London Road Cemetery Memorial Privacy Notice

When you apply to install a memorial at London Road Cemetery the information you provide (personal information such as name, address, email address, phone number) will be processed and stored so that it is possible to contact you and to respond to your correspondence, provide information, send invoices and receipts relating to your burial plot/s. Your personal information will not be shared with any third party without your prior consent.

The Councils Right to Process Information: Processing is necessary for the performance of a contract with the data subject or to take steps to enter into a contract.

Information Security: Thatcham Town Council cares to ensure the security of personal data. We make sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures and relevant policies.

We will only keep your data for the purpose it was collected and only for as long as is necessary. After which it will be deleted.

Your Rights

Access to Information: You have the right to request access to the information we have on you. You can do this by contacting our Data Information Officer: enquiries@thatchamtowncouncil.gov.uk

Information Correction: If you believe that the information we have about you is incorrect, you may contact us so that we can update it and keep your data accurate. Please contact: enquiries@thatchamtowncouncil.gov.uk

Information Deletion: If you wish Thatcham Town Council to delete the information about you, please contact: enquiries@thatchamtowncouncil.gov.uk

Please note: Thatcham Town Council has a legal obligation to retain the names of those buried or to be buried in the future within its burial grounds.

Right to Object: If you believe that your data is not being processed for the purpose it has been collected for, you may object: Please contact enquiries@thatchamtowncouncil.gov.uk

Rights Related to Automated Decision Making and Profiling: Thatcham Town Council does not use automated decision making or profiling of personal data.

To Sum Up: In accordance with the law, we only collect a limited amount of information about you that is necessary for correspondence, information and service provision. We do not use profiling, we do not sell or pass your data to third parties. We do not use your data for purposes other than those specified. We make sure your data is stored securely. We delete all information deemed to be no longer necessary. We constantly review our Privacy Policies to keep it up to date in protecting your data.

Complaints: If you have a complaint regarding the way your personal data has been processed you may make a complaint to Thatcham Town Council Data Information Officer: enquiries@thatchamtowncouncil.gov.uk and the Information Commissioners Office casework@ico.org.uk
Tel: 0303 123 1113.



Thatcham Town Council

Brownsfield Road, Thatcham, RG18 3HF

T: 01635 863592

W: www.thatchamtowncouncil.gov.uk

E: enquiries@thatchamtowncouncil.gov.uk



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