

THATCHAM TOWN COUNCIL
Minutes of a Meeting of the
Events Committee
held on Monday 3rd June 2019 at 7pm
in the Council Chamber, Brownsfield Road, Thatcham

Present: Councillor Mike Cole (Chairman)
 Councillors John Boyd, Jeff Brooks, Mark Lillycrop, Simon Pike,
 Christine Rice, Jennifer Walker and Keith Woodhams

In attendance: Mel Alexander (Town Clerk)
 Georgina Curtis-Read (Events Officer)
 1 member of the press (Newbury Weekly News)

EV/2019/14 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Lourdes Cottam and Ellen Crumly.

EV/2019/15 DECLARATIONS OF INTEREST

There were no declarations of interest.

EV/2019/16 MINUTES

RESOLVED

that the Minutes of the meeting held on 3rd March 2019, having been previously circulated, be taken as read and signed as a correct record of the proceedings.

EV/2019/17 MATTERS ARISING FROM PREVIOUS MEETING

a) Clerk's Report

EV/2019/05 EVENT MANAGEMENT PLANS

The Town Clerk advised that this matter had not yet been progressed as the newly appointed Events Manager had experience of writing/reviewing Event Management Plans and therefore commissioning this service had been put on hold for the time being.

b) Other Matters

There were no other matters arising.

EV/2019/18 THATCHAM FAMILY FUN DAY

Members received a progress report from the Events Manager on plans for the 2019 Thatcham Family Fun Day which would be held on Sunday 30th June at Henwick Worthy Sports Ground.

RESOLVED

to note the information and to agree to incorporate commemoration of the 75th anniversary of VE Day in Thatcham Family Fun Day 2020.

EV/2019/19 UNITED SERVICE OF REMEMBRANCE

Members were advised that the 2019 United Service of Remembrance would be held on Sunday 14th July at London Road Cemetery.

RESOLVED

to note this information.

EV/2019/20 THATCHAM FESTIVAL

Members received a progress report from the Events Manager on plans for the 2019 Thatcham Festival which would be held from Saturday 12th to Sunday 20th October 2019 at various venues across the town. Councillor Rice advised that footfall to St Mary's Church on the first Saturday was often low and requested that ways to increase this be explored. Members noted a lack of community involvement in the organisation of what was a community festival and requested that this be assessed for future Festivals.

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EV/2019/20 THATCHAM FESTIVAL continued

It was also requested that Councillors help promote the Festival amongst their contacts.

RESOLVED to note this information.

EV/2019/21 REMEMBRANCE SUNDAY PARADE & ARMISTICE DAY

a) Members were advised that the Remembrance Sunday Parade would be held on Sunday 10th November, parading through the town centre to the War Memorial and on to St. Mary's Church.

RESOLVED to note this information.

b) Members were advised that the Armistice Day service would be held on Monday 11th November at the War Memorial, Bath Road.

RESOLVED to note this information.

EV/2019/22 THATCHAM CHRISTMAS LIGHTS SWITCH ON

Members were advised that the Christmas Lights Switch On event would be held on Friday 6th December in Thatcham Broadway and that Officers were assessing potential for a Christmas event on Saturday 7th December, linking to Thatcham Rotary's Santa Fun Run on Sunday 8th December.

Members were advised that the new Christmas tree chamber had been installed (EV/2019/12) and that additional quotations for the purchase of extra lights were being obtained, as requested by the Finance and General Purposes Committee at its meeting on 15th April 2019 (FGP/2019/19).

RESOLVED to note this information and request that the Town Council reviews its policy on charging local organisations pitch fees at the next meeting of this Committee.

EV/2019/23 THATCHAM EVENTS BRAND

Members received a report from the Events Manager on proposals to develop more consistent communications and promotion of Town Council events.

RESOLVED that this be incorporated into the impending review of the Council Plan.

EV/2019/24 BUDGET/EXPENDITURE COSTS

Committee received details of income and expenditure costs against this Committee's budget for the year to date.

RESOLVED to note the information.

There being no further business the Chairman declared the meeting closed at 8.05pm.

Signed: _____

Date: _____