

THATCHAM TOWN COUNCIL
Minutes of a Meeting of
Thatcham Town Council
held on Monday 13th May 2019 at 7pm
in the Council Chamber, Brownsfield Road, Thatcham

Present: Councillor Mike Cole (Town Mayor)
 Councillors Steve Ardagh-Walter, John Boyd, Jeff Brooks,
 Jeremy Cottam, Lourdes Cottam, Ellen Crumly, Lee Dillon, Paul Field,
 Richard Foster, Owen Jeffery, Nassar Kessell, Mark Lillycrop,
 David Lister, Simon Pike, Christine Rice, Jennifer Walker and
 Keith Woodhams

In attendance: Mel Alexander (Town Clerk)
 2 members of the public
 1 member of the press (Newbury Weekly News)

- FULL/2019/33 APOLOGIES FOR ABSENCE**
 Apologies for absence had been received from Councillors Jeff Brooks and Keith Woodhams.
- FULL/2019/34 DECLARATIONS OF INTEREST**
 There were no declarations of interest from Members.
- FULL/2019/35 PUBLIC QUESTION TIME**
 The following question had been received from a member of the public:
 "Request to review Council Environmental Plan and revise as required."
RESOLVED to refer this request to the Recreation and Amenities Committee when it next meets on 20th May 2019.
- FULL/2019/36 MINUTES**
RESOLVED that the Minutes of the meetings held on 25th March 2019 and 12th May 2019, having been previously circulated, be signed as a correct record of the proceedings.
- FULL/2019/37 LEADER AND DEPUTY LEADER OF THE COUNCIL**
(a) Appointment of Leader of Thatcham Town Council 2019/20
 Councillor J Cottam proposed Councillor Lister as Leader of Thatcham Town Council 2019/20. This was seconded by Councillor Boyd.
RESOLVED that Councillor David Lister be appointed Leader of Thatcham Town Council for the municipal year 2019/20.
- (b) Appointment of Deputy Leader of Thatcham Town Council 2019/20**
 Councillor J Cottam proposed Councillor Walker as Deputy Leader of Thatcham Town Council 2019/20. This was seconded by Councillor Kessell.
RESOLVED that Councillor Jennifer Walker be appointed Deputy Leader of Thatcham Town Council for the municipal year 2019/20.

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- FULL/2019/38 RESOLVED** **STANDING COMMITTEES 2019/20**
to agree Standing Committees, Terms of Reference and appointment of Members to Standing Committees for the year 2019/20 as set out in appendix I to these Minutes.
- FULL/2019/39 RESOLVED** **APPOINTMENTS TO OUTSIDE BODIES**
to appoint Council representatives to outside bodies for the municipal year 2019/20 as set out in appendix II to these Minutes.
RESOLVED that a vote of thanks be recorded to retiring Town Councillors who had represented the Town Council on a variety of outside bodies over the last four years.
- FULL/2019/40 RESOLVED** **CALENDAR OF MEETINGS**
to approve a calendar of meetings for the municipal year 2019/20 as set out in appendix III to these Minutes.
- FULL/2019/41 RESOLVED** **COUNCIL SURGERY ROTA**
to agree a rota of Council Surgeries for the municipal year 2019/20 as set out in appendix IV to these Minutes.
- FULL/2019/42 RESOLVED** **GENERAL POWER OF COMPETENCE**
that the Town Council meets the criteria specified in paragraph 2 of the Parish Council (General Power of Competence) (Prescribed Conditions) Order 2012 and in accordance with section 1 is eligible to continue to use this power.
- FULL/2019/43 RESOLVED** **BANK SIGNATORIES**
that Councillors Cole, Crumly and Dillon continue as signatories and that Councillors Boyd, J Cottam, Jeffery and Lister be added as new signatories, in respect of Thatcham Town Council and Turnfields Charity accounts.
- FULL/2019/44** **INTERNAL AUDITOR 2019/20**
Members considered a recommendation from the Town Clerk to re-appoint IAC Audit & Consultancy Ltd as the Town Council's Internal Auditor for 2019/20.
RESOLVED to appoint IAC Audit & Consultancy Ltd as the Town Council's Internal Auditor for the year 2019/20.
- FULL/2019/45 RESOLVED** **STANDING ORDERS**
to confirm adoption of the Standing Orders adopted on 16th May 2016, and as amended on 24th September 2018 and 26th November 2018, and that a Working Party be established to review Standing Orders, reporting back to the September meeting of Full Council, and that Councillors Crumly, Dillon, Jeffery and Pike be appointed to the Working Party.
- FULL/2019/46 RESOLVED** **FINANCIAL REGULATIONS**
to confirm adoption of the Financial Regulations adopted on 21st May 2018, subject to review at the June 2019 meeting of Full Council.

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- FULL/2019/47 APPROVAL AND ADOPTION OF COMMITTEE MINUTES**
The following Committee Minutes were presented for adoption:
(a) Finance and General Purposes Committee Minutes dated 15th April 2019.
(b) Planning and Highways Committee Minutes dated 2nd April 2019 and 23rd April 2019.
- RESOLVED** to approve and adopt the Minutes detailed above.
- FULL/2019/48 RENEWAL OF INSURANCE POLICY**
Members considered a recommendation from the Finance and General Purposes Committee that the Town Council's insurance policy, due to expire on 31st May 2019, be renewed with Zurich Municipal on a long-term [three year] agreement.
- RESOLVED** to renew the Town Council's insurance policy with Zurich Municipal on a long-term agreement at an annual premium of £8,192.60.
- FULL/2019/49 PARISH AND TOWN COUNCILLORS ON THE WEST BERKSHIRE COUNCIL GOVERNANCE AND ETHICS COMMITTEE AND ADVISORY PANEL**
Members considered correspondence from West Berkshire Council seeking nominations to sit on its (i) Governance and Ethics Committee, and (ii) Advisory Panel, for the municipal year 2019/20. Councillor Dillon provided further explanation on the roles.
- RESOLVED** to nominate Councillor L Cottam for the Governance and Ethics Committee and Councillor Pike for the Advisory Panel.
- FULL/2019/50 PROTOCOL – MARKING THE DEATH OF A SENIOR NATIONAL FIGURE OR LOCAL HOLDER OF HIGH OFFICE**
Members considered a recommendation from the Finance and General Purposes Committee that the draft protocol "Marking the death of a Senior National Figure or Local Holder of High Office" be adopted.
- RESOLVED** to adopt the protocol, subject to addition of the Duke and Duchess of Sussex's child and to delegate to the Town Clerk to add Members of the Royal Household, of succession, as they are born.

There being no further business the Town Mayor declared the meeting closed at 8.05pm.

Signed: _____ Date: _____