

Notice of Meeting

Finance and General Purposes Committee

Monday 17th August 2020 at 7pm

via Zoom video conference – meeting ID 852 4663 4956

Members of public wishing to “attend” the meeting should contact Thatcham Town Council before 4.30pm on 17th August 2020 to obtain the password.

A G E N D A

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive from Members, in respect of any items included on the agenda for this meeting, declaration of any personal, disclosable pecuniary or other interests in line with the Town Council's Code of Conduct.

3. **MINUTES**

To take as read and confirm as accurate the Minutes of the meeting held on 22nd June 2020, subject to noting that it was resolved that Councillor Field be invited to be appointed to the Grants Sub-Committee established at the last meeting (FGP/2020/32).

4. **MATTERS ARISING FROM PREVIOUS MEETING**

For the Clerk to provide, and for Members to request, feedback on any matters arising from the previous meeting.

i. **FGP/2020/32 - COMMUNITY GRANTS 2020/21**

To note that following the previous meeting, Councillor Field accepted the invitation to be appointed to the Grants Sub-Committee.

ii. **FGP/2020/29(ii) – CORONAVIRUS (COVID-19) - FINANCIAL MATTERS**

To note that expenditure of £7,500 was approved by Full Council for the purchase and installation of 21 hand sanitiser units at Town Council owned play areas (FULL/2020/48). However, this has yet to be pursued, pending case studies and feedback from other Councils.

iii. **FGP/2020/33(ii) - FUNDING REQUESTS**

To note that a grant award of £8,000 to Thatcham Memorial Foundation was approved by Full Council to support recovery from the effects of Coronavirus (Covid-19) restrictions (payable in three monthly instalments as follows: July £3,500, August £2,500 and September £2,000) (FULL/2020/48).



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ThatchamTC

5. SURFACE WATER MANAGEMENT PLAN

To receive and consider a request from the Surface Water Management Plan Funding Committee for a funding commitment of £10,000 per year for the next three financial years to support funding applications to enable completion of construction of the Surface Water Management Plan.

Brian Woodham, Chairman of the SWMP Funding Committee, will be present for this item.

6. BUDGET REVIEW

a) To review the whole Council budget for the financial year 2020/21.

Councillors Lister and Cole, along with the Responsible Financial Officer and Town Clerk, continue to regularly monitor the financial impact of Covid-19.

Confirmation of the shortfall for the first quarter of 2020/21, along with the estimated shortfall for the second quarter of 2020/21, will be provided at the meeting.

b) To receive and note a report on Reserves and CIL/s106 funds held.

7. INVESTMENT WORKING PARTY

To receive and consider adoption of the Minutes of the Investment Working Party meeting held on 10th August 2020 and consider the following recommendation contained therein:

i. that the maturing investments with Close Bros Savings and Nationwide Building Society be reinvested for a further 12 months.

8. COMMUNITY GRANTS 2020/21

To receive and consider adoption of the Minutes of the Grants Sub-Committee meeting held on 16th July 2020 and note that the following grants were awarded from the Coronavirus (Covid-19) Recovery Fund:

Application Ref	Organisation	Grant Awarded
18033	Swings & Smiles	£500
18043	Home-Start West Berkshire	£500
18142	Dingley's Promise	£500
18174	Greenham Control Tower	£250
18175	Response Organisation	£500
18210	Berkshire Women's Aid	£1,000
18216	Spotlight UK	£250

£3,500 of the initial allocation of £5,000 has been awarded.

9. THATCHAM LIBRARY

- i. To receive a report from West Berkshire Council Library Service.
- ii. To receive correspondence from Paul James, West Berkshire Council Culture & Libraries Manager, in response to an enquiry regarding the level of library contributions for 2020/21, and consider Thatcham Town Council's contribution towards Thatcham Library for the financial year 2020/21.

10. FUNDING REQUEST FROM GREENHAM AND CROOKHAM COMMONS COMMISSION

To receive and consider a funding request from Greenham and Crookham Commons Commission. This request has been submitted to Thatcham, Newbury and Greenham Councils. It is understood that Greenham Parish Council has approved a grant of up to £500 per year, on condition that other member organisations also contribute "an appropriate amount".

11. WEST BERKSHIRE COUNCIL

The following information has been received from Councillor Ardagh-Walter: West Berkshire Council has allocated £1,000 per District Councillor which can be used for local projects to assist with post-Covid recovery.

This allocation is in addition to the normal Members' Bid money (£5k which must be combined with other sources). It can be used for either revenue or capital projects and does not need to be match funded. Two key criteria are that projects must be able to be completed within 6 months, and they should have an explicit link to the Council's recovery strategy (health, educational & economic success, the environment, quality of life, etc).

Committee is asked if it wishes to submit a project/s for consideration.

12. BUDGET / EXPENDITURE COSTS

- a) To receive and approve proposed BACS payments due from the Imprest account.
- b) To receive and note details of pre-authorized payments made from the Imprest account, Soldo pre-paid debit card and Clerk's account during the period June 2020 to July 2020.
- c) To receive and note bank reconciliations.

13. REPORTS FROM TOWN COUNCIL APPOINTEES

To receive reports from Town Council Appointees on the following outside bodies:

Outside Body	Appointee	Outside Body	Appointee
Greenham and Crookham Commons Commission	Cllr. Richard Foster	Thatcham Volunteer Bureau	Cllr. Ellen Crumly
Home-Start West Berkshire	Cllr. Richard Foster	Thatcham Youth	Cllr. David Lister Cllr. Jennifer Walker
Thatcham Nursing Societ	Cllr. Lourdes Cottam	West Berkshire Suicide Prevention Action Group	Cllr. Jennifer Walker